kotak® Mutual Fund

APPLICATION FORM FOR CHANGE IN ADDRESS/ CONTACT DETAILS

(If you are KYC compliant, change of address request has to be submitted at POS of KRA using "KYC Details Change" form, which in turn will update our records.)

Please fill in the information below legibly in English and in CAPITALS.

The Trustee
Kotak Mutual Fund

DATE DD MM YYYY

I/We wish to change the address/ contact details in my / our folio as mentioned below.

A. UNIT HOLDER INFORMATION

Folio No. /

Sole / First Unit Holder

B. PROOF OF IDENTITY

PAN Please enclose a self attested copy of your PAN Card

Proof of Identity for PAN exempt cases Please tick (✓)

☐ UID (Aadhaar) ☐ Passport ☐ Voter ID ☐ Driving Licence ☐ Others_______________

Exemptions / clarifications to PAN (Sufficient documentary evidence in support of such claims to be enclosed.)

1. In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
2. Investors residing in the state of Sikkim.
3. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
4. SIP of Mutual Funds upto Rs. 50,000/- p.a.
5. In case of institutional clients, namely, FIIs, MFs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

C. NEW ADDRESS

CITY **PIN**

STATE **COUNTRY**

D. PROOF OF NEW ADDRESS

Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.

☐ Passport ☐ Ration Card ☐ Registered Lease/Sale Agreement of Residence ☐ Driving License ☐ Voter Identity Card ☐ *Latest Bank A/c Statement/Passbook
☐ *Latest Telephone Bill (only Land Line) ☐ *Latest Electricity Bill ☐ *Latest Gas Bill ☐ Others _______________ Please specify

*Not more than 3 Months old. **Validity/Expiry date of proof of address submitted** d d m m y y y y

Copies of all documents submitted should be accompanied by originals for verification at KMAMC Branches OR you can submit the attested documents to CAMS/ KMAMC Branches. Following persons are authorized to attest the documents.

1. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/ Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
2. In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy /Consulate General in the country where the client resides are permitted to attest the documents.

E. NEW CONTACT DETAILS

STD **TEL: OFFICE** **TEL: RES.**

FAX **MOBILE**

EMAIL^

^ On providing email-id, investors shall mandatorily receive scheme wise annual report or an abridged summary thereof account statements / statutory and other documents by email.

F. UNIT HOLDER(S) SIGNATURE(S)

To be signed by ALL UNIT HOLDERS if holding is 'joint'

✗ First Unit Holder ✗ Second Unit Holder ✗ Third Unit Holder

---

kotak Mutual Fund

ACKNOWLEDGEMENT SLIP

(To be filled by Applicant)

DATE DD MM YYYY

Investor's Name

Folio Number

Please retain this Acknowledgement Silp for future reference

Official Acceptance Point Stamp & Sign